

**BY-LAWS of FRIENDS OF WHITE'S WOODS**

**Article I - Purpose**

The FRIENDS OF WHITE'S WOODS believe in the value of natural areas and wish to protect them for this and future generations. It is the goal of FWW to assure that WHITE'S WOODS remain in a natural state, as nearly as possible to the state in which it existed in 1995. This organization's primary purposes shall be:

- a) to preserve WHITE'S WOODS and promote the use and understanding of natural areas and the unique opportunities they offer;
- b) to educate the general public about the value of natural areas in general, and WHITE'S WOODS in particular

**Article II - Membership**

- a) Membership in FRIENDS of WHITE'S WOODS shall be available to all persons in sympathy with the objectives of FRIENDS of WHITE'S WOODS who pay an annual membership fee as determined by the general membership.
- b) Dues shall be due and payable in January for each fiscal year.

**Article III - Meetings**

- a) General membership meetings will be held the first Wednesday in April. Special general membership meetings can be held as deemed necessary by the Executive Committee. Special general membership meetings can be held on request of 20% of the voting membership. These special meetings will be held within 30 days. Notice of the date, time, place, and agenda will be given to all members by mail.
- b) Standing committee meetings shall be held as deemed necessary by their respective co-chairs at a time and place to be determined by same.
- c) Executive committee meetings will be held on the first Wednesday of the month, if deemed necessary by the President or at least 4 committee members, except in the month of April. The Executive committee will meet no less than 3 times per year.
- d) A quorum for any entity (i.e. Executive Committee, Standing committee, or general membership) shall consist of the members present. A simple majority of those present at a meeting is sufficient to do business. *Amended*

**Article IV - Executive committee**

- a) The Executive Committee shall be made up of the officers (President, Vice-president, Secretary, Treasurer), the co-chairs of the Standing Committees, a representative of Neighbors of White's Woods and four members-at-large.
- b) The Executive Committee shall be elected by the general membership at the April meeting. They shall serve for a two year term or until a successor is duly elected.

*Amended  
Total 11 Members  
- Reps of St. Comm.  
3 AT Large*

*Tom Summers  
B. Wood  
B. Muller  
Neal*

c) Vacancies on the Executive Committee will be filled by the remaining members of the Executive Committee from the general membership for the remainder of the term.

**Article V - Officers**

a) The President shall preside at all meetings of the Executive Committee and of the general membership, exercise general supervision over the affairs of the organization, be the official spokesperson for the organization, and perform any other duties prescribed by the Executive Committee.

b) The Vice-President shall perform the duties of the President when the President is absent or otherwise unable to carry out the duties of the office. The Vice-President shall perform any other duties prescribed by the Executive Committee.

c) The Secretary shall keep minutes of all meetings of the Executive Committee and the general membership, be custodian of all records and correspondence, give notice of meetings, and perform any other duties assigned by the Executive Committee.

d) The Treasurer shall have charge and custody of all funds of the organization, deposit the funds, collect the dues, keep and maintain records of all financial transactions of the organization, and render accountings of the same to the Executive Committee and general membership as required.

**Article VI - Committees**

Three Standing Committees will operate to promote the goals of Friends of White's Woods. They are:

*Under direction of Exec Comm.*

*Peggy Mullen Carol Barry*

a) Political Committee - to develop policy, provide publicity, interact with public officials and monitor action related to White's Woods.

*Jim Cahillan*

b) Conservancy/Land Trust Committee - to explore the possibility of establishing land trusts and/or conservancy programs to meet our goals.

*Education and Karen Roseberry and Critterson Guba*

c) Projects Committee - to identify special projects and establish ad hoc committees to complete these projects.

*Amended*

**Article VII - Financial Affairs**

The funds of the organization shall be deposited in one or more banks or financial institutions as designated by the Executive Committee. Checks or orders for payment of the funds of the organization shall be valid when authorized by the Executive Committee. The signatures of two officers shall be required on all accounts of the organization. The fiscal year shall begin the first day of January.

**Article VIII - Amendment of By-Laws**

Any member requesting a change in the by-laws will submit his/her request in writing to the President no later than two months prior to the April meeting. Notice of the proposed amendment(s) will be mailed to the membership at least 10 days prior to the meeting. Any by-law changes will require a 2/3 majority vote of the members present at the April general membership meeting.